



Training Center
2800 Tenth Avenue North
PO Box 37000
Billings, MT 59107-7000

Dear Participant,

Please plan to arrive on time because it will be difficult for late students to catch up once we start. Students are expected to attend and participate in the entire course.

How to Get Ready

The ACLS Provider Course is designed to teach you the lifesaving skills required to be both a team member and a team leader in either an in-hospital or an out-of-hospital setting. Because the ACLS Provider Course covers extensive material in a short time, you will need to prepare for the course beforehand.

Precourse Requirements

You should prepare for the course by doing the following:

1. Complete the Precourse Preparation Checklist that came with your *ACLS Provider Manual*. Bring the checklist with you to the course.
2. Review the course agenda.
3. Review and understand the information in your *ACLS Provider Manual*. Pay particular attention to the cases in Part 5.
4. Ensure that your BLS skills and knowledge are current for the resuscitation scenarios. You will be tested on adult high-quality BLS skills at the beginning of the ACLS Course. You must know this in advance because you will not be taught how to do CPR or use an AED.
5. Review, understand, and complete the Precourse Self-Assessment (mandatory) on the Student Website (www.heart.org/eccstudent). You will find the code to access the student website at the beginning of the *ACLS Provider Manual*. You will not be taught how to read or interpret ECGs in the course, nor will you be taught details about pharmacology.
6. Print your scores (certificate) for the Precourse Self-Assessment and bring them with you to class. A passing score is 70% or above, and you can take the Precourse Self-Assessment as many times as needed to achieve a passing score.

What This Course Does Not Cover

Bring your *ACLS Provider Manual* to each class. You will need it during each lesson in the course. You may wish to purchase the AHA's *2015 Handbook of Emergency Cardiovascular Care for Healthcare Providers* (optional), which you may bring to the course to use as a reference guide during some of the stations in the course.

What to Bring and What to Wear

Bring your *ACLS Provider Manual* to the class. You will **need** your *ACLS Provider Manual* during each lesson in the course. You may wish to purchase the AHA's *2015 Handbook of Emergency Cardiovascular Care for Healthcare Providers* (optional), which you may bring to the course to use as a reference guide during some of the stations in the course. (*Books may be purchased from the Training*).

Please wear loose, comfortable clothing to class. You will be practicing skills that require you to work on your hands and knees, and the course requires bending, standing, and lifting. If you have any physical condition that might prevent you from engaging in these activities, please tell an instructor. The instructor may be able to adjust the equipment if you have back, knee, or hip problems.

Registration cancellation and absenteeism:

A 10-day notice of registration cancellation is required. Registrants providing less than 10 days of notice to the Training Center are not eligible for a refund and will be charged for the class. Billings Clinic employees not providing 10 days of notice will have their respective departments charged for the class. Understandably, emergencies and other unforeseen events can occur which could prevent notifying the Training Center of a cancellation until the last moment. The TC Coordinator will therefore review the circumstances of the late notification prior to charging the student or department.

You must have, bring your *current BLS Healthcare provider card* to attend the class.

This class will be held at 801 North 29th Street, Billings, MT 59107

Billings Clinic Commons, go to the basement using the Cancer Center elevators or stair case near the Cancer Center just past the dedication signage. After leaving the elevator take an immediate left or take an immediate right after the stairs. Go through the double doors and you are in the simulation and experiential learning lab.

If you have any questions do not hesitate to contact my office at 657-4228

Respectfully,



**American Heart Association Emergency Cardiovascular Care Program
ACLS UPDATE (RENEWAL) COURSE AGENDA**

Billings Clinic Simulation Lab (SELL)—801 North 29th Street

8:00 Welcome/Introductions—		
8:15 Lesson 1: ACLS Course Overview/Organization—		
8:20 Lesson 2: ACLS Science Overview Video—		
8:45 Lesson 3: BLS and ACLS Surveys—		
<i>Divide class into 2 groups</i>	Lesson 4 Bag-Mask Ventilation Testing Station	Lesson 5 CPR and AED Testing Station
	Group 1	Group 2
	Group 2	Group 1
<i>One large group</i>		
10:05 Break		
10:15 Lesson 6: The Megacode and Resuscitation Team Concept—		
<i>Divide class into 2 groups</i>	Lesson 7 Putting It All Together Learning Station	Lesson 7 Putting It All Together Learning Station
	Group 1	Group 2
	10:40 Lunch	
1:10 Written Test—		
<i>Divide class into 2 groups</i>	Megacode Test	Megacode Test
	Group 1	Group 2
	2:40 Class Ends/Remediation	
Optional: ACS and Stroke lessons		

The American Heart Association strongly promotes knowledge and proficiency in BLS, ACLS, and PALS and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the American Heart Association, and any fees charged for such a course do not represent income to the Association.